

## Minutes of the Meeting Held at 7.30pm on Wednesday 8<sup>th</sup> May 2024

Present

Councillors Jackson, Binyon, Dutton, Painter, Warnes and Wilson.

In attendance: G Parker (Parish Clerk).  
PCSO Hambleton

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| 24.001 | <b>Apologies for absence</b><br><br>Councillor Corlett.<br><br>Borough Councillor Stocks.  |
| 24.002 | <b>To note declarations of members' interests</b><br><br>Councillor Dutton regarding item 14.  |
| 24.003 | <b>Public Participation: -</b><br><br>None.  |
| 24.004 | <b>To receive and confirm the minutes of the meeting held on 12<sup>th</sup> March 2024</b><br><br>The minutes of the meeting held on 12 <sup>th</sup> March 2024 meeting were confirmed as a correct record and signed.   |
| 24.005 | <b>To receive the police reports.</b><br><br><b>Resolved</b> that the police reports be received and noted.  |
| 24.006 | <b>To receive news from the Unitary Authority Councillors.</b><br><br>None.  |
| 24.007 | <b>Consideration matters required by the Standing Order 5j</b><br><b>Resolve that</b><br><br>i. <b>Following review the standing orders and financial regulations be adpoted;</b><br><br>ii. <b>The inventory of land and other assets including buildings and office equipment be approved;</b><br><br>iii. <b>The arrangements for insurance cover in respect of all</b> |

Signed

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|                      | <p><b>insurable risks be approved and that the premium of £300 be approved and paid.</b></p> <p>iv. <b>The schedule of the Council’s and/or staff subscriptions to other bodies be approved.</b></p> <p>v. <b>The schedule setting out the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council be approved.</b></p>  |
| <p><b>24.008</b></p> | <p><b>To receive updates regarding progress with the Parish Plan.</b></p> <p><b>Resolved that :-</b></p> <ul style="list-style-type: none"> <li>• The activities undertaken in workstream 1 be noted.</li> <li>• The proposal to seek donations to fund the dredging and planting of Barrows Brow Pond (workstream 2) be noted</li> <li>• following investigation, no further action be taken regarding EV charging points (workstream 2)</li> <li>• It be noted that prices are being sought for a black steel replacement post for the village sign at Birchwood Drive (workstream 3)</li> <li>• It be agreed that the replacement of the top frame of the village sign at Smithy Green be prioritised (workstream 3).</li> </ul>  |
| <p><b>24.009</b></p> | <p><b>Finance</b></p> <p><b>Resolved that :-</b></p> <ul style="list-style-type: none"> <li>a. The Receipts and Payments to 31<sup>st</sup> March 2024 be noted.</li> <li>b. The payments due of £315.20 be approved.</li> <li>c. The budget and expenditure to 31<sup>st</sup> March 2024 be noted.</li> <li>d. The schedule of regular payments for 2024/25 be approved.</li> <li>e. The year end bank reconciliation be received.</li> <li>f. The Internal Audit Report for 2023/24 be received and noted.</li> <li>g. Section 1 Annual Governance Statement 2023/24 be noted.</li> <li>h. Section 1 of the Annual Governance Statement 2023/24 be approved and signed.</li> <li>i. Section 2 Accounting Statements 2023/24 be noted.</li> <li>j. Section 2 Accounting Statements 2023/24 be approved and signed.</li> <li>k. The criteria for exemption from external auditor review be noted.</li> <li>l. The authority meets the criteria for exemption from limited assurance review and wishes to be certified exempt for the year 2023/24.</li> <li>m. The exemption certificate be approved and signed.</li> <li>n. The proposed dates for the exercise of public rights of Monday 3 June – Friday 12 July 2024 be noted.</li> </ul> |

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| 24.010 | <p><b>To discuss Community engagement.</b></p> <p><b>Resolved that:-</b></p> <p>Consideration of this item be deferred.</p>   |
| 24.011 | <p><b>To approve in principle support for the Bucklow School Charity of Richard Comberbach and his Wife's (The Comberbach Trust for short) application to the Heritage Lottery Fund for a grant to refurbish two buildings adjacent to the Churchyard, The Cobbles, Lower Peover.</b></p> <p><b>Resolved that :-</b></p> <p>Approval in principle be agreed.</p>  |
| 24.012 | <p><b>To discuss repairs to the Village sign at Smithy Green.</b></p> <p><b>Resolved that</b> it be noted that this item had been considered at item 8.</p>   |
| 24.013 | <p><b>To approve the Risk Register for 2024/25.</b></p> <p><b>Resolved that:-</b></p> <p><b>The Risk Register for 2024/25 be approved.</b></p>  |
| 24.014 | <p><b>Planning.</b></p> <p>a. To consider the latest planning applications (attached).</p> <p>Site Address: Meadowside Hulme Lane Nether Peover Northwich WA16 9QH<br/> Proposal: Removal of agricultural occupancy condition no.6 on 4/14163/0 (Woodheyes) and transfer of condition onto dwelling (Meadowside, Hulme Lane approved under 4/24114) - This application seeks to remove condition 2 of planning permission 4/32876 to remove the agricultural occupancy requirement<br/> Reference Number: 24/00914/S73</p> <p>Resolved that</p> <p>The parish Clerk request clarification of this proposal form thr Planning Authority and that Parish Councillors then provide comments by email for the Parish Clerk to formulate a response.</p> |
| 24.015 | <p><b>To consider and agree the grass cutting arrangements for 2024/25.</b></p> <p><b>Resolved that</b> the contract be awarded to a fresh contractor, Antrobus Landscape Services Ltd for 11 cuts at £128 per cut. The contract to be for three years subject to satisfactory annual review.</p>   |

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| 24.016 | <p><b>To receive an update on the D-Day commemoration.</b></p> <p><b>Resolved that: -</b></p> <p>The update be noted.</p>  |
| 24.017 | <p><b>Matters for the next agenda.</b></p> <p><b>Resolved that</b> the following matters be considered at the next ordinary meeting of the Parish Council.</p> <ul style="list-style-type: none"> <li>• Community engagement</li> <li>• Hedges encroaching onto the highway.</li> <li>• Pavement parking</li> <li>• Christmas Tree and event 2024</li> </ul> |
| 24.018 | <p><b>Future Meetings.</b></p> <p>To note that the date for the next meeting of the Parish Council is Wednesday 10<sup>th</sup> July 2024.</p>   |