

LOWER PEOVER PARISH COUNCIL

Clerk – Sarah Morgan
Telephone – 07958055158

Chairman – Alison Painter
Vice Chairman – Louise Corlett

Minutes of meeting held at 7.30pm on Wednesday 10th July 2019 at Lower Peover Primary School

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|--------------|--|---------------|
| 19.26 | Present
Cllrs Painter, Brown, Geake, Kendall and Wilson. | Action |
| | In attendance: S Morgan (Parish Clerk) | |
| 19.27 | To receive apologies for absence
Apologies were received from Cllr Corlett | |
| 19.28 | To note declarations of members’ interests
No interests were declared. | |
| 19.29 | Public Participation
A resident spoke in objection to application 19/02007/FUL, providing detail of the new plans and some background to the previous permissions granted. | |
| 19.30 | To receive and confirm the minutes of the meeting held on 8th May 2019
It was RESOLVED to confirm the minutes. | |
| 19.31 | To receive a police report
It was noted that there had only been one incident of a vehicle fire in CEC and an incident of a dog attack in CWAC. Speed monitoring on Middlewich Road had identified 25 vehicles speeding. | |
| 19.32 | To receive an update from the Unitary Authority Councillors
Cllr Marc Asquith was in attendance and advised that her had attended a Police Cluster meeting where the matter of surplus DNA packs was discussed. | |
| 19.33 | To consider the latest planning applications
It was RESOLVED to submit the following comments: - | SM |

19/02007/FUL	Land Adjacent and Rear of 13 Holly Tree Drive Nether Peover Northwich	<p>Lower Peover Parish Council objects to the new proposal for the development of 35 houses (9 additional dwellings to existing permission) for the following reasons:-</p> <p>Concerns are raised about the increased density of the development which is considered to be a considerable overdevelopment of the site.</p> <p>The increase in 3 (2.5) storey modern properties is also at odds with the massing and scale of properties in the village and is not in keeping with other houses in the village.</p> <p>Concerns are also raised that parking is inadequate for the site which is not served by public transport. The design of the parking provision may lead to overflow parking on the street.</p>
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		Overall, the new proposal is considered to be not in keeping with the rural village of Lower Peover.
19/02064/S73	Former Women's Institute (Opposite Foxcovert Lane)	Lower Peover Parish Council raises concern about over development of the site with the addition of the attached garage which extends to the boundary, noting the prior refusal of the attached garage in the appeal decision.
19/02192/FUL	10 Swan Grove	The Council raises no objections subject to neighbour consultation.
19/01349/FUL	The Post Office	The Council raises no objections.
19/1673M	Land Off Middlewich Road And, FREE GREEN LANE, LOWER PEOVER	The Council raises no objections.
19/2591M	OLD DALBY, FREE GREEN LANE, LOWER PEOVER, WA16 9PT	The Council raises no objections.

19.34 Highways and Footpaths

- To consider and agree a plan for the phone box by the Crown Inn

It was **RESOLVED** to seek quotations to convert the phone box to a library kiosk.

SM

- To consider actions regarding overgrown hedges at the Plumley Moor Road junction and Broome Lane

It was **RESOLVED** to request inspections of the hedges by CEC and to copy in CEC Cllr Marc Asquith to correspondence, also raising concern about vehicle collisions at the junction of Middlewich and Plumley Moor Road.

SM

- To receive an update on upgrade works to FP5 (Foxcovert Lane)

Cllr Brown gave an update in relation to the works to Footpath 5. A meeting has been held with the PROW officer who is about to proceed with the agreed works to install drainage, move a stile and form a surfaced pathway along the route.

- To receive an update regarding speedwatch training for Crown Lane

PCSO Nicola Smith has contacted the co-ordinator of the speedwatch group to arrange a date for training.

- To receive an update regarding the renovation of 3 x cast iron fingerposts.

Cllr Painter is seeking the additional quotes received from Cllr Dutton to enable an application for Manchester Airport funding to be submitted.

AP/GD/SM

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19.35 To consider a response to the Cheshire West and Chester consultation on proposals relating to changes to the Dog Warden Service across the Borough.

It was **RESOLVED** to support the proposed changes to the dog warden service. SM

19.36 To adopt the Code of Conduct for CWAC

It was **RESOLVED** that Lower Peover Parish Council adopts the Code of Conduct for Cheshire West and Chester. SM

19.37 To review and adopt the standing orders

It was **RESOLVED** to adopt the NALC Model Standing Orders 2018 standing orders subject to the amendment to item 15b(xv): - SM

The Parish Clerk shall refer every planning application received to the next meeting of the Council. The Parish Clerk may, having taken soundings from members, respond to any planning application received for consultation which requires a response outside of the Planning and Licensing Committee meeting cycle.

19.38 Risk Assessment

- To review and approve the risk assessment (attached)

The risk assessment was reviewed and approved.

- To consider recommendations from the risk assessment review

SM

It was **RESOLVED** to approve the following recommendations from the risk assessment review:-

1. Clerk to seek costs for a replacement notice board with cover
2. Clerk to purchase a laptop computer up to the value of £500 which will be added to the Council's asset register.

19.39 To review and adopt the financial regulations

It was **RESOLVED** to adopt the Financial Regulations (as updated September 2018) SM

19.40 To receive an update from the Oil and Pipeline presentation attended on 9th July

Cllr Painter gave a report from her attendance at the presentation where it was advised that the plans were being made to remove oil from 35 underground storage caverns in Lower Peover in around a year's time. It is intended that the oil will be removed by road with the proposed route running from Back Lane to Hulme Lane, Common Lane to Lach Dennis. There was a concern about the lack of consultation and hours of operation with multiple trucks proposed to be travelling in convoys of 4 or 5 (with up to 30 trucks a day) to remove the 250,000m³ of crude oil over a 2 year period. Further meetings are to be arranged to consult on the plans before work commences.

19.41 Finance

1. To approve payment for payroll software at £49 pa

It was **RESOLVED** to approve the payment for the payroll software at £49pa SM

2. To approve the receipts and payments to 30th June 2019

It was **RESOLVED** to approve the receipts and payments to 30th June 2019.

3. To approve payments due.

It was **RESOLVED** to approve the payments due. SM/SW

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4. To note expenditure against budget to 30th June 2019

The expenditure against budget report was reviewed. It was noted that some committed expenditure would not be displayed in this report.

5. To appoint an internal auditor for 2019/2020

It was **RESOLVED** to appoint JDH as Internal Auditor for 2019/2020 SM

6. To approve registration with the Information Commissioner's Office (ICO) at £40 per annum.

It was **RESOLVED** to register with ICO. SM

7. To note the re-enrolment for the pensions regulator.

The re-enrolment requirement was noted. SM

8. To approve payments to the Cheshire Pension Fund (see notes attached)

It was **RESOLVED** to defer the item to the September agenda after discussions about the costs to the Council. It was noted that the Clerk's contract includes the option to join the Local Government Pension scheme.

19.42 Defibrillator

- To note the monthly checks on the defibrillator by the Knutsford Community First Responder Trust

It was noted that the Clerk had spoken with the Community First Responder Trust which is carrying out checks on the defibrillator. It was advised that grants may be sought for the costs of spare parts for ongoing maintenance when these need replacing.

- To consider attendance at a Heartstart training event

Cllrs Brown and Kendall agreed to attend the Heartstart training events. Dates to be confirmed with the Clerk. SM/RK/AB

19.43 75th Anniversary of VE Day

- To consider participation in the events to celebrate and commemorate the 75th Anniversary of VE Day between 8th to 10th May 2020

It was **RESOLVED** to defer the item to the September agenda.

19.44 Richard Comberbach Trust

- To appoint a Council representative as trustee to the Richard Comberbach Trust.

As no representative was elected for the role, it was agreed to consider advertising for the position. Clerk, Cllr Geake and Painter to liaise regarding this. SM/AP/SG

19.45 Parish Plan

- To consider the setting up of a working group for the parish plan in response to the village survey.

It was **RESOLVED** that Cllr Brown works on a plan with residents to bring back to the Council for approval. AB

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19.46 Training

- To approve expenditure for the attendance of training:-

Planning Training	Cllr Wilson	£35	
Being a Good Councillor	Cllr Brown	£75	
Chairman Training	Cllr Painter	£75	SM
Total		£185	

- To consider member attendance at the CWAC Code of Conduct event on 17th July at £35

It was noted that no members were requested to attend the CWAC Code of Conduct event on 17th July.

19.47 To consider correspondence

It was noted that all correspondence had been dealt with.

19.48 Matters for the next agenda

- Conservation area signage
- Village signs
- Best Kept Village Award update
- Swan Green development
- 75th Anniversary of VE Day
- Pension

SM

19.49 To note the date of the next meeting (11th September 2019)

The date was noted.

NEXT MEETING 7.30 P.M. WEDNESDAY 11TH SEPTEMBER AT LOWER PEOVER SCHOOL HALL.