

The Parish Council Of Lower Peover

Comprising

Nether Peover
(Cheshire West and Chester)

Peover Inferior
(Cheshire East)

Clerk to the Council: Mrs Sarah Morgan
45 Sharston Crescent
Knutsford
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Tel: 07958055158
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Dear Councillor,

On Wednesday 14th November a meeting of Lower Peover Parish Council will take place at 7.30pm at Lower Peover School.

Yours sincerely,

Sarah Morgan

Clerk to the Council

Agenda

1. (2 min) **To receive apologies for absence**
2. (2 min) **To note declarations of members' interests**
3. (15 min) **Public Participation: A period not exceeding 10 minutes for members of the public to ask questions or submit comments (at the chairman's discretion)**
4. (5 min) **To receive and confirm the minutes of the meetings held 12th September**
Matters arising from the minutes, not already covered in an agenda item
5. (10min) **To receive a police report (*attached*)**
6. **To receive news from the Unitary Authority Councillors**
7. **Finance**
 - To approve payments due (attached)
 - To consider the draft budget for 2019/2020
 - To consider the purchase of an A2 pavement display board at £38
 - To receive a verbal update on the banking mandate
 - To consider the frequency of payment of the clerk's fee

08/11/2018
Sarah Morgan - Clerk.

8. **To consider the latest planning applications and decisions** - those listed below as well as any posted on the Cheshire East Council or CWAC website.

| | | |
|------------------------------|------------------------------------|--|
| 18/5451M | Yew Tree House, Free Green Lane | Demolition of existing outbuilding to be replaced by a three car garage with work space |
| 18/03730/LBC | Foxcovert South Cottage | Construction of detached building to form garage and home office. |
| 18/03729/FUL | Foxcovert South Cottage | Construction of detached building to form garage and home office. |
| 18/03779/FUL | Pinfold Crown Lane | Two storey side extension |
| 18/04020/FUL | 6 Birchwood Drive | Demolition of conservatory and erection of single storey rear extension. Alterations to porch and roof above |
| 18/03769/FUL | Land at Foxcovert Farm | Erection of one dwelling |

9. **To consider an appeal in relation to the Land Adjacent and Rear of 13 Holly Drive**

| | | |
|------------------------------|---|--|
| 18/03944/DIS | Land Adjacent and Rear of 13 Holly Tree Drive | appeal reference APP//0665/A/14/2224763 |
|------------------------------|---|--|

10. **Highways and Footpaths**
- To receive an update on highways and footpaths
 - To consider a proposal for Highway markers around tree of imagination (*attached*)
 - To consider a quote for the repair and maintenance of fingerposts (*attached*)
 - To consider the use and condition of the phone box outside the Crown Inn
11. (10 Min) **Housekeeping and Maintenance**
- Best Kept Village Awards - to receive an update from the awards
 - Selecta DNA update – to receive a verbal report on the sessions and consider promotion of the session on 7th December
12. (5 Min) **To consider correspondence**
13. (2 Min) **Matters for the next agenda**
14. (1 Min) **To note the date of the next meeting** (Wednesday 9th January 2019)

LOWER PEOVER PARISH COUNCIL

Clerk – Sarah Morgan
Telephone – 07958055158

Chairman – Louise Corlett
Vice Chairman – Steve Wilson

Minutes of meeting held at 7.30pm on Wednesday 12TH September 2018 at Lower Peover Primary School

| | Action |
|---|----------------------|
| 18.61 Present Cllrs Corlett, Brown, Kendall, Geake, Dutton, Wilson In attendance: S Morgan (Parish Clerk), Cllr Walton (CEC) and Liz Turner | |
| 18.62 To receive apologies for absence Apologies were received from Cllr Painter (personal business) | |
| 18.63 To note declarations of members' interests No interests were declared | |
| 18.64 Public Participation No public were present | |
| 18.65 To receive and confirm the minutes of the meeting held on 18th July It was RESOLVED to confirm the minutes | |
| 18.66 To receive a police report The police were not in attendance but had sent through a short report on crime in local parishes. No crimes had been reported in Lower Peover. A response had been received from Esther McVey that the weekly surgeries attended by the PCSOs are in line with their commitments and due to wards merging and that quarterly cluster meetings would be arranged for Parish Councils to attend. | |
| 18.67 To receive a progress update on the Battles over the Nation Tribute and to consider a proposal for start-up funding for the Lower Peover WW1 Commemorative Event Cllr Dutton gave a detailed overview of the event proposal and the grant request was reviewed It was RESOLVED to award a grant of £250 for start up funding ¹ | Clerk to issue grant |
| 18.68 To receive an update from the Unitary Authority Councillors Cllr Walton talked further about the police cluster meetings, advising that one was to take place on Wednesday 26 th September for a member of each parish councillors to attend. No members expressed interest in attending the meeting, though these will be taking place quarterly to | |

¹Cllr Dutton abstained from voting on this resolution

discuss any matters of concern.

An open invitation was given to attend the November 11th When the lights go out event in Tatton Park.

The consultation on the new Site Allocations and Development Policies Document was discussed with no sites allocated for Lower Peover. It was recommended that the loss of 'saved policies' be reviewed in case these were considered important to retain. The term 'safe-guarded land' was highlighted as a potentially misleading phrase that retains protects land for development purposes, not the absence of development.

18.69 Finance

- The bank reconciliation and the receipts and payments were discussed and noted.
- The Standing Orders, Financial Regulations and Risk assessment were reviewed
- It was **RESOLVED** to continue the use of direct debits/bank standing orders/BACS and CHAPS payments in accordance with paras 6.7/6.8/6.9 of financial regulations
- A report was received from the internal auditor detailing account changes for the financial year ending 31st March 2018
- It was **RESOLVED** to approved membership of the SLCC for the clerk (£77)

Clerk to apply for membership

18.70 To consider the latest planning applications and decisions

The applications were considered and it was **RESOLVED** to raise no objections to the applications for Lower Peover School and make no comments on the other applications considered.

SM

18.71 Highways and Footpaths

- Highway markers around Tree of Imagination - A meeting is to be arranged to discuss the positioning of the markers
- Adopt a Road – No updates
- Speed Watch – An email had been received stating that CWAC could not support the use of a trial average speed camera system in the village and that CWAC is currently reviewing on their own schemes with the police for average speed cameras. A children's art anti-speeding

SM/RK

project by the new Landlady of the Crown Inn was discussed and it was suggested that the Council could support this in part if a proposal was brought forward.

- Grass verges update – It was agreed to leave the verges for this year.

18.72 Housekeeping and Maintenance

- Best Kept Village Awards – Cllr Dutton agreed to attend the awards ceremony GD
- Selecta DNA Update –dates were discussed and it was agreed to confirm 29th September and an evening date w/c 7th October SM
- The missing sign for the noticeboard was discussed - Cllr Wilson agreed to pursue the replacement of the sign with the shop SW

18.73 Correspondence

Correspondence was discussed and it was agreed that a list of relevant items be included in the next agenda. SM

18.74 Matters for the next agenda

Signposts – Cllr Painter requested All
Broadband update
Formally Co-opt (query vacancy)
Quotes for meeting sign board
Budget
Anti-speeding campaign by the Crown

18.75 To note the date of the next meeting

The date was noted

NEXT MEETING 7.30 P.M. WEDNESDAY 14TH NOVEMBER AT LOWER PEOVER SCHOOL HALL.

| Parish | Chelford | Lower Peover | Peover Superior | Nether Alderley | Ollerton & Marthall | Plumley with Toft & Bexton | Snelson |
|-------------------------------|---|--------------|---|---|---|---|---|
| Burglaries Dwellings | | | | | | | |
| Burglaries Non-Dwellings | | | | | | | |
| Theft Other | 01/10 19:57 Alderley Rd Drive off – fuel 01/10 Alderley Rd Drive off – fuel 11/10 09:31 Catalic converter | | | 21/10 20:48 Monks Heath BP garage Drive off-fuel | | 28/09 14:40 A556 – theft of tyre and barrel | |
| Suspicious Persons / vehicles | 02/10 21:40 Astle Lane – Person 13/10 11:08 Knutsford Rd - Male | | 02/10 19:55 – Stocks Lane Over Peover – male aggressive selling 04/10 12:10 Cinders Lane Over Peover Male selling items at door | 12/10 14:56 Chelford Rd - vehicles | 23/10 13:28 Lower Moss wood. Male walking around the woods. | | 29/10 10:46 Snelson lane 5 males believed to be hunt sabs |
| 999 Alarms all in Order | | | | 13/10 10:19 Soss Moss Lane | | | 17/10 20:24 Common Lane |
| Anti-Social Behaviour | 25/10 Elmstead rd, ongoing neighbor harassment | | | | 12/10 12:40 Oaklands Rd Ollerton - Persons | | |
| Criminal Damage | 26/10 St Johns Church. Window broken,two stones thrown | | | | 01/10 09:54 School Lane – Window 05/10 10:34 School Lane | | |
| Animals in the Road | | | | | 16/10 18:36 Pinfold Lane Marthall –cows | | |

| Parish | Chelford | Lower Peover | Peover Superior | Nether Alderley | Ollerton & Marthall | Plumley with Toft & Bexton | Snelson |
|--|---|--|---|--|--|---|-------------------------|
| Traffic Incidents, Obstruction, tree, parked vehicles etc. | 09/10 21:30 Chelford Roadabout Temp lights stuck on red | 01/10 23:03 Middlewich Rd – Temp lights stuck on red | | 16/10 07:35 The Wizard vehicle broken down in dangerous place | | 12/10 15:02 Chester Rd A556 Traffic lights not working 20/10 17:55 Chester road A556 road rage (under investigation) | |
| Police Enforcement Traffic | 09/10 Pepper St – Road Rage 10/10 11:02 Alderley Rd reporting yesterday fail to stop RTC | | | 02/10 21:42 Congleton Rd A34 Drink driver arrested 13/10 14:16 A34 vehicle stopped for non-payment of fuel – paid | 12/10 12:41 Marthall Lane Fail to stop RTC | 02/10 09:05 Vehicle failed to stop – arrested 25/10 10.30 x 1 Speeding Plumley Moor Road | |
| Road Traffic Collisions | | | 28/09 14:21 Well Bank Lane Over Peover Fail to stop RTC | | | | 09/10 11:57 Peover Lane |
| Other | | | | 17/10 09:56 Sossmoss Lane – concerns for person | 02/10 22:52 Ash Lane Ollerton - poaching | | |
| | | | | | 12/10 11:37 Hoax 999 Ash Lane Ollerton | | |
| | | | | | | | |

Community speed watch for Chelford Ward. Location checks for the Ward have been completed and Parish councils to confirm dates for training.

Events

5/11 1400-1400 Police Surgery at Plumley Garden centre

17/11 1530-1630 Police surgery at Marton Meadows Golf club

17/11 1700-1800 DNA Selecta marking Snelson (venue to be confirmed)

21/11 1300-1400 Tree Tops Nursery Over Peover

22/11 1100-1200 DNA Selecta marking Snelson

2/12 Mobile Police surgery Snelson church 1000-1045

Marthall Church hall 1100-1145

Peover Superior village Green 1200-1245

Payments to be approved – 14/11/18

| | |
|--|----------|
| Office expenses - envelopes, paper, files (to S Morgan) | £40.69 |
| Reimbursement for purchase of printer (to S Morgan) | £152.39 |
| Clerks fee and expenses (E McGrath) | £1080.56 |
| HMRC PAYE | £290.80 |
| Meeting room hire | £9 |
| Reimbursement for printing costs – Newsletter (to L Corlett) | £66 |
| Reimbursement of Office 365 Software (to S Morgan) | £59.99 |
| Reimbursement for purchase of laminator (to S Morgan) | £15.47 |

LOWER PEOVER PARISH COUNCIL

| £ | BUDGET | | |
|---------------------------------|-----------------|----------------|----------------|
| Year End | 31/03/2019 | 31/03/2020 | 31/03/2021 |
| Opening Bank Balance 01/04/2018 | £16,183.29 | £12,716.29 | £10,986.29 |
| INCOME | | | |
| Precept | 6500.00 | 7000.00 | 7500.00 |
| Grants | 0.00 | 1000.00 | 1000.00 |
| Parish Plan | 0.00 | | |
| Donations | 0.00 | | |
| VAT Reclaim | 100.00 | 125.00 | 140.00 |
| TOTAL | 6600.00 | 8125.00 | 8640.00 |
| EXPENDITURE | | | |
| Clerks Salary | 2909.00 | 3000.00 | 3000.00 |
| Office Expenses | 200.00 | 200.00 | 220.00 |
| Website/Newsletter | 230.00 | 250.00 | 275.00 |
| Insurance costs | 280.00 | 280.00 | 300.00 |
| Subscriptions and Seminars | 300.00 | 300.00 | 220.00 |
| Training | 100.00 | 250.00 | 250.00 |
| Administration costs | 250.00 | 250.00 | 250.00 |
| Grass and verge Cutting | 0.00 | 1000.00 | 1000.00 |
| Meeting Room Hire | 75.00 | 100.00 | 100.00 |
| Audit Fee | 0.00 | 0.00 | 0.00 |
| Selecta DNA | 2323.00 | 0.00 | 0.00 |
| Repairs to fingerposts | 3000.00 | 0.00 | 0.00 |
| Environmental Projects | 0.00 | 2500.00 | 2000.00 |
| Graveyard Upkeep | 400.00 | 400.00 | 400.00 |
| Election Fees | 0.00 | 100.00 | 100.00 |
| Sundry Expenses | 0.00 | 100.00 | 100.00 |
| TOTAL | 10067.00 | 8730.00 | 8215.00 |
| Closing Bank Balance | £12,716.29 | £10,986.29 | £10,271.29 |

Division of Precept Requirement

The Council Tax raised by Peover Inferior taxpayers is the equivalent of 74.34 Band D properties
 The Council Tax raised by Nether Peover taxpayers is the equivalent of 201.1 Band D properties
 In order to ensure that taxpayers in Peover Inferior and Nether Peover pay the same amounts
 of the Parish Council part of the Council Tax for each band the requirement should be split
 in the ratio 74.34:201.1 (Cheshire East:Cheshire West).

2019-20 CWAC - If Council tax remained the same for CWAC (£25.98), precept would be reduced to £1931
 if precept remains at £1950, Band D would increase to £26.23

2018-19 CEC - 201.1 taxbase 2019-20 TBC

Date of Report – 05/11/2018

Verge Markers - Tree of Imagination

A meeting has been requested with the CEC Highways department to discuss potential installation of verge markers around the tree of imagination. These were suggested to deter parking around the tree, to improve safety and to stop vehicles mounting the corner of the verge.

Cheshire East Council Highways department have previously advised that there should be a minimum distance of 6 metres between any verge markers, which must also be set back from the highway, however they have not responded to a request to meet. There is room for 6 verges markers (see Annex 1)

Markers with a reflective strip could be installed to enhance visibility. The markers shown below can be installed with reflectors and offer a style which is in keeping with the Tree of Imagination and location. Cost of 6 bollards in oak plus reflective strips is £863. Installation costs would need to be sought if these were considered suitable. CEC Highways may facilitate the installation due to the risk of working at the roadside.

Alternative bollards which can be simply stuck into the ground (and potentially removed) start at £20



Decision

Do the Council wish to proceed with the installation of 6 verge markers, subject to the approval of CEC Highways?

Annex 1



Date of Quotation – 25/10/18

Fingerpost refurbishment

Leander Architectural have provided a quotation to repair and refurbish three fingerposts in the village: -

1. By the Crown on Middlewich Road - £860 for a complete refurbishment
2. Junction of Hulme Lane and Back Corner Lane – £1215 (replacement column and refurbishment of fingers and finial)
3. Free Green Lane/Middlewich Road - £760 (retaining two existing fingers) or £1190 (adding two replacement fingers)

Total cost: -

- a. **£2835** retaining fingers on option 3
- b. **£3265** adding new fingers on option 3

Decision

Do the Council wish to proceed with the repairs as outlined?